

ACTION PLAN FOR SPECIAL EDUCATION**YEAR: 2011-2012**

- I. By May 2012, in preparation for both on-line and on-site state monitoring, all federally and state mandated special education paperwork, including all forms in the referral/eligibility, re-evaluation, and individualized education plan (IEP) processes, will meet state code requirements with 100% accuracy in both the SETS WEB and hard copy versions.

Related to Strategic Plan

Goal #12: Effectively interface with other school systems and governments at all levels.

<u>Tasks</u>	<u>Person(s) Responsible</u>	<u>Target Date</u>
1. Arrange for state department regional directors/monitors to present and to train staff on the following: monitoring process, monitoring requirements, and monitoring areas of concern.	Shannon Mundy	September 2011
2. Provide updated copies of the required state department Compliance Verification Forms to be placed in each staff member's special education handbook.	Shannon Mundy	October 2011
3. Meet with the assistant principals and school psychologists to review the monitoring process and state code special education paperwork requirements.	Shannon Mundy	November 2011
4. Conduct monthly staff meetings at each school to discuss/review monitoring requirements.	Shannon Mundy	September 2011-April 2012
5. Review each special education teacher's Compliance Verification Forms in order to verify accuracy and to address any concerns.	Shannon Mundy	January 2012

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- II. By May 2012, evidenced-based practices, services, and instruction in the areas of social communication and the hidden curriculum/soft skills will be included in applicable IEPs and effectively implemented for students meeting the eligibility criteria for special education services in the area of Autism.

Related to Strategic Plan

Goal #2: Ensure that each individual is prepared to become an independent and lifelong learner.

<u>Tasks</u>	<u>Person(s) Responsible</u>	<u>Target Date</u>
1. Arrange for a BCBA-D/Autism consultant to be in the district monthly to consult, model, and to assist in developing and implementing strategies (in goal identified areas) for serving students with Autism.	Shannon Mundy	August 2011-May 2012
2. Accompany the BCBA-D/Autism consultant to her scheduled visits in order to facilitate and assist staff in strategy implementation.	Shannon Mundy	August 2011-May 2011
3. Provide district-wide parent training in the area of social communication/hidden curriculum/soft skills.	Shannon Mundy	November 2011
4. Provide staff (teachers, aides, related service personnel) training sessions in the area of social communication/hidden curriculum/soft skills and collecting, graphing, and analyzing student data pertaining to those areas.	Shannon Mundy	October 2011
5. Review collected data pertaining to social communication/hidden curriculum/soft skills.	Shannon Mundy Kim Bloodworth Lindsey Eversole	October 2011-May 2012
6. Provide Crisis Prevention Intervention (CPI) training for special education staff (teachers, aides, related service personnel) including initial and refresher courses.	Shannon Mundy Kenneth Harkless	January 2012

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III. By May 2012, secondary staff will utilize the newly developed Alabama Transition Standards Curriculum Guide and write all IEP transition goals to standards while also embedding 21st century competencies.

Related to Strategic Plan

Goal #1: Develop and implement an effective, challenging, and engaging curriculum which promotes the highest level of academic excellence and personal growth for each student.

Goal #2: Ensure that each individual is prepared to become an independent and lifelong learner.

Goal #8: Design, implement, and support an exemplary professional development program for all staff.

<u>Tasks</u>	<u>Person(s) Responsible</u>	<u>Target Date</u>
1. Review with secondary staff the "Training in Transition (TNT)" modules 1, 2, and 3.	Shannon Mundy	September 2011
2. Conduct training with secondary staff to include an introduction to Alabama's Transition Standards and the Individualized Education Program (TNT Module 4; Series 1).	Shannon Mundy	October 2011
3. Conduct training with secondary staff in regards to how to use the Alabama Transition Standards Curriculum, embedding 21st century competencies, and curriculum implementation.	Shannon Mundy	December 2011
4. Conduct pre and post assessments in the area of Alabama's Transition Standards/21st century competencies.	Shannon Mundy	September 2011-January 2012)
5. Review IEP transitional goals to ensure inclusion of Alabama's Transition Standards and 21st century competencies.	Shannon Mundy	March 2012
6. Send one junior high special education teacher and one high school special education teacher to the annual Transition Conference in Auburn, Alabama.	Shannon Mundy	April 2012

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- IV. By May 2012, preschool staff will have provided school readiness instruction based on the new Alabama Developmental Standards for Preschool Children in order to facilitate student mastery of the standards.

Related to Strategic Plan

Goal #1: Develop and implement an effective, challenging, and engaging curriculum which promotes the highest level of academic excellence and personal growth for each student.

Goal #2: Ensure that each individual is prepared to become an independent and lifelong learner.

<u>Tasks</u>	<u>Person(s) Responsible</u>	<u>Target Date</u>
1. Provide copies of the new Alabama Developmental Standards for Preschool curriculum guides and the new ELPP Entry/Exit forms.	Linda Schoen Shannon Mundy	September 2011
2. Participate in an ALSDE WebEx training on the new Alabama Developmental Standards for Preschool Children and completing the new ELPP Entry/Exit forms.	Shannon Mundy	November 2011
3. Research and select curricula correlated to the new preschool standards.	Lindsey Eversole Shannon Mundy	January 2012
4. Provide training and implement the new curriculum correlated to the new preschool standards.	Lindsey Eversole Shannon Mundy	March 2012
5.		