



JEFFERSON COUNTY DEPARTMENT OF HEALTH

1400 SIXTH AVENUE, SOUTH • P.O. BOX 2648 • BIRMINGHAM, AL 35202-2648 • 205.933.9110 • WWW.JCDH.ORG

Disease Control Services

Date _____

Dear Parent or Guardian,

Each year the Jefferson County Department of Health conducts an audit of student educational records to ensure that children enrolled in school in Jefferson County are protected from vaccine-preventable diseases or have a valid exemption from vaccination. Documentation of vaccinations and medical exemptions is annotated on the Alabama Certificate of Immunization ("blue form"). Valid documentation from immunizations may also be annotated on the Alabama Certificate of Religious Exemption. During the course of the audit, local health department employees will check for appropriate vaccinations and a valid expiration date on the blue form or for an appropriate exemption form. No identifying information about the child is kept by the health department employees. If a child needs further vaccination or an updated certificate the school will be notified at the completion of the audit.

The Family Educational Rights and Privacy Act mandates parental consent be obtained for persons not employed by your school to review the records of its students. If you do/do not wish for your child's record to be evaluated by health department personnel, please indicate by providing your signature in the appropriate space below. No response from you will indicate that you will allow health department employees to audit the record of your child. Please select the do/do not option below, list your child's name with your signature and return this letter to the school by _____.

Thank you for your assistance,

Sincerely,

Principal's name
School Name

_____ I give permission to the Jefferson County Department of Health of review my child's vaccination record.

_____ I do not give permission to the Jefferson County Department of Health to review my child's vaccination record.

Child's Name _____
Signature of Parent: _____