

2022-2023 SCHEDULE CHANGE REQUEST

Mountain Brook High School

If you wish to request a schedule change, complete all information below including parent signature and return to the counseling office on **July 18th and July 19th between 8:00am-3:00pm or during regular school hours on the first three days of school.** There is a \$50 charge for schedule changes. (If a student has multiple change requests on the same form, the fee is still \$50 total.) Attach a check made payable to MBHS for \$50. If the request cannot be completed, checks will be shredded. No guarantee can be made that requests can be completed. (Reminder: as per pages 2-3 of the MBHS Course Selection Guide and as communicated via email, website, and newsletter throughout May, parent placement requests will not be accepted.) Pending PowerSchool access, schedules should be accessible online prior to the first day of the school. Final, printed schedules will be distributed on the first day of school.

Student name: _____

Parent cell number: _____ **2022 – 2023 grade level** _____

Parent email: _____

I wish to **DROP** _____

And **ADD** _____

OR _____

because _____

Comments _____

Parent's Signature

Guidance Counselor's Signature
*(Graduation credits and diploma requirements
must be approved by a counselor.)*

Denied _____

Approved _____

Assistant Principal's Signature