

# **MOUNTAIN BROOK SCHOOLS**

## **JOB DESCRIPTION**

**TITLE:** Teacher

**REPORTS TO:** Principal

**JOB QUALIFICATIONS:** To assist students to learn subject matter and skills that will contribute to their development as mature, able and responsible members of society.

**PERFORMANCE RESPONSIBILITIES:**

- Determines individual and class needs.
- Establishes objectives and plans learning activities.
- Implements activities using a variety of techniques that utilize instructional time to meet the objectives.
- Establishes and maintains standards of student behavior to achieve an appropriate learning atmosphere.
- Exhibits positive human relations skills and the ability to work collaboratively with colleagues, students, administrators and parents.
- Evaluates the educational program and student progress.
- Communicates effectively with parents and colleagues.
- Demonstrates proficiency in written and oral communication.
- Maintains and submits records and reports in a timely manner.
- Adheres to school system and school rules, regulations and procedures.
- Engages in personal professional growth and demonstrates professional ethics.
- Utilizes current technology for instruction, assessment and data management.

**TERMS OF EMPLOYMENT:** 189 days annually

**EVALUATION:** Performance will be evaluated in accordance with Board policies on evaluation of professional personnel.