

I. Data Governance

A. Data Governance and Use Policy

ON-SITE	YES	NO	N/A	Indicators	Notes
1. Has a data governance committee been established and roles and responsibilities at various levels specified?				<ul style="list-style-type: none"> Dated minutes of meetings and agendas Current list of roles and responsibilities 	
2. Has the local school board adopted a data governance and use policy?				<ul style="list-style-type: none"> Copy of the adopted data governance and use policy Dated minutes of meetings and agenda 	
3. Does the data governance policy address physical security?				<ul style="list-style-type: none"> Documented physical security measures 	
4. Does the data governance policy address access controls and possible sanctions?				<ul style="list-style-type: none"> Current list of controls Employee policy with possible sanctions 	
5. Does the data governance policy address data quality?				<ul style="list-style-type: none"> Procedures to ensure that data are accurate, complete, timely, and relevant 	
6. Does the data governance policy address data exchange and reporting?				<ul style="list-style-type: none"> Policies and procedures to guide decisions about data exchange and reporting Contracts or MOAs involving data exchange 	
7. Has the data governance policy been documented and communicated in an open and accessible way to all stakeholders?				<ul style="list-style-type: none"> Documented methods of distribution to include who was contacted and how Professional development for all who have access to PII 	